

It is time to register your Family Violence Intervention Program in the **Georgia Courts Registrar**. This is mandatory to remain on the certified list. The steps below must be completed by the FVIP's primary contact.

To register, please follow these steps.

1. Read the Step-by-Step User Guide and follow the instructions in the FVIP section (pages 7-11).
2. Open the Registrar by clicking on <https://gcr.onegovcloud.com>. If this does not open automatically, copy and paste the address into your web browser using Google Chrome, Internet Explorer 11, Firefox, or Safari. Google Chrome is recommended for the best user experience.
3. Under New Account, choose Family Violence Intervention Program from the drop down menu. Click Create Account.
4. Complete every field with an asterisk. Then, click Register.
5. You should receive an email from the Registrar. Click on the hyperlink in your email to verify your account. If you do not see the email immediately, check your spam folder.
6. Log back into the Registrar with the username and password you created.
7. Click Register New at the bottom of the page.
8. Enter the information for your program and click Register.

After registering your program, the Registrar Team must verify your program's information. This will take no more than two business days. Once your program is verified, you will receive an email with further instructions. These instructions will allow you to add your class locations and schedules. If you are due for recertification, the instructions will also explain how to complete that process.