



REQUEST FOR WORKSHOP PROPOSALS

**28th Annual Family Violence Conference
September 25-28, 2022
The Classic Center Center
Athens, Georgia**

Widening the Lens: An Inclusive Response to Family Violence

SUBMISSION DEADLINE:

All proposals must be submitted by February 28, 2022. Any proposal submitted after the deadline will not be considered.

PURPOSE:

The Georgia Commission on Family Violence (GCFV) is seeking proposals for workshops to be presented at its annual family violence conference to be held September 26-28, 2022 at The Classic Center in Athens, Georgia. This is a competitive process. The conference review committee will select workshops that best satisfy the criteria specified below. Please read the information for this request for workshop proposals (RFP) process thoroughly as it provides important information and instructions for submitting workshop proposals.

CONFERENCE INFORMATION OVERVIEW:

GCFV's annual conference is a professional training conference. It is an opportunity for people from a variety of professional backgrounds to come together and explore strategies to end family violence. Our goal is to provide a wide range of workshops on a variety of relevant family violence and sexual assault-related topics. We encourage proposals that address the needs of a wide variety of practitioners and stakeholders and offer innovative practices and concepts.

CONFERENCE AUDIENCE:

GCFV's annual conference is a professional training conference. On average, GCFV welcomes 600+ attendees. Registration for attendance at this conference is limited to: certified Family Violence Intervention Program providers/facilitators (including providers/facilitators-in-training), individuals employed at an agency, department or organization that provides direct services to domestic violence and/or sexual assault victims (including first responders), child advocates or service providers, active law enforcement and prosecutors. Attendees represent a range of personal and professional backgrounds and experiences providing family violence or sexual assault services in Georgia and beyond.

GENERAL WORKSHOP INFORMATION:

GCFV is seeking presentations that provide relevant, actionable information focused on addressing an inclusive response to family violence that attendees can use for professional

development and implement in their organizations and communities. Pursuant to the theme "Widening the Lens: An Inclusive Response to Family Violence," preference will be given to workshop topics that provide expertise related to subjects including, but not limited to: serving marginalized populations, implementing inclusive community responses to domestic violence, or cultural sensitivity in DV/SA responses, the impacts of restorative and transformative justice reforms in the movement to improve outcomes for all victims of DV/SA.

WORKSHOP ELEMENTS AND EVALUATION CRITERIA:

Please take note of these workshop elements as you prepare your proposal, as they will be taken into consideration during the workshop selection process:

The workshop should meet the following criteria:

- Presentation must be covered in a 90 minute window
- Clear and compelling title and description that aligns with the conference theme "Widening the Lens: An Inclusive Response to Family Violence" and purpose.
- Identify three (3) learning objectives for workshop participants (goals of the workshop)
- Introduces innovative concepts or new information based on best practices or specialized expertise (Identify best practices and/or research that will help participants with continued learning and application beyond the conference.)
- Presentation contains interactive/engaging features which encourage active learning [Identify learning methods you will use to encourage active (participatory) learning versus passive (listening) learning. Presentations should permit time for questions and answers from participants in addition to practical activities.]
- If a workshop proposal includes more than one presenter, clearly explain the purpose and contribution of each presenter.
- Presentation is NOT an advertisement or sales presentation. We ask that presenters limit self-promotion of themselves and their organizations to their introduction and their contact information on handouts. We request that presenters do not directly solicit attendees.

Preference will be given to proposals that:

- Directly aligned with the conference theme
- Provide an interactive learning component rather than solely lecture-style presentations
- Include practical tools or knowledge that attendees can immediately implement (Please be sure to indicate practical applications that will be addressed by your workshop.)
- While optional, presenters should offer handouts of the presentation and/or reference materials for additional resources, education, implementation tips, or other guidance (GCFV does not provide copies for distribution to workshops.)

LOGISTICS:

- The Classic Center will provide a screen, projector, and A/V equipment (speakers and microphones). Presenters are responsible for all other equipment such as laptops, charging cords, VGA adapters, etc. GCFV will provide an easel board with paper and markers upon request.
- In an effort to be “green,” GCFV will not photocopy materials for workshop activities or breakout sessions. If printed materials are necessary, the presenter must provide any handouts for activities. GCFV will make any presentation handouts or other print materials available to attendees electronically via the conference website. Presenters will be required to submit all workshop materials to GCFV prior to the conference.
- There may be an opportunity to present your workshop more than once during the conference.

REQUIREMENTS FOR SPEAKERS:

If notified that your workshop is selected, each presenter will be asked to do the following:

- Provide 1) complete, detailed workshop summary, 2) workshop learning objectives, 3) biography, and photo (professional headshot preferred).
- Promptly respond to requests from GCFV regarding documentation, special needs, or other requirements prior to the conference.
- If distributing copyrighted information in supplemental resources materials, it is the presenter's responsibility to cite the proper source material.
- If you will be receiving an honorarium, all required forms must be completed and returned to GCFV by the given deadline to receive payment.

PROPOSAL CONTENT:

Proposals must be submitted online through the RFP submission form. To help you prepare, all the information requested in the proposal form is listed below. To submit more than one workshop proposal, please complete a separate form for each workshop.

REQUESTED WORKSHOP INFORMATION:

- Workshop title
- Workshop summary (200 word limit)
- What is the main goal of this workshop? How can the information in this workshop be directly applied in practical settings to FV/SA work? (200 word limit)
- List three (3) learning objectives for the workshop.
- Who is/are the primary audience(s) for this workshop? (Please indicate up to three)
- Which experience level is appropriate for the audience? (For instance, content is appropriate for attendees possessing at least a basic, intermediate, or advanced level of understanding of the concepts/content. If the proposed content can be tailored to audiences of more than one experience level, please consider submission of multiple workshops and clearly explain how the content is varied based on the attendees' experience level.)

- Please outline the learning methods that will be used and the approximate length of each portion. Describe how these learning methods will engage participants. Learning methods might include: case study, panel discussion, open discussion, Q&A, experiential learning activity, and lecture/presentation. (100 word limit)
- Will the presentation include any supplemental materials (e.g., video, audio recordings, handout, PowerPoint)?
- Have you presented or facilitated this topic in the past? If so, please list when/where and provide a link to any sample content.
- If your workshop is selected, are you interested in presenting during more than one time slot during the conference?

PRESENTER INFORMATION – REQUIRED FOR EACH PRESENTER

1. Contact information – name, phone, email, mailing address
2. Organization or affiliation
3. Bio – 300 word limit, use third person
4. One reference (name, email, phone, relationship to presenter) and/or links to previous presentations

QUESTIONS & ADDITIONAL INFORMATION

Please contact Jameelah Ferrell at Jameelah.Ferrell@dcs.ga.gov or call 404-657-3412 with any questions. Refer to the Conference Workshop FAQ on the GCFV website for more information about the conference and the conference workshop selection process.

All RFPs must be submitted by February 28, 2022.

[Submit your proposal here.](#)